

Minutes of the 114th Meeting of Central Purchase Committee, held on October 09, 2025

The 114th meeting of the Central Purchase Committee was held on October 09, 2025 at 11:00 am in the Committee room of Women University, Swabi. The meeting was chaired by Mr. Muhammad Hussain, Treasurer and Convener of the Committee, Following members attended the meeting:

1. Engr. Muhammad Aamir	Deputy Director Works
2. Mr. Abdul Sami	Assistant Director P & D
3. Mr. Johar Ali	Assistant Director IT
4. Mr. Noor Ul Ghani	Procurement Officer/Secretary

The meeting started with the recitation of few verses from the Holy Quran. The Chair welcomed all the participants of the meeting. Afterwards, proceeding of the meeting was started as per following details;

Agenda item 01: Opening of Financial Bid for the Award of Contract for Renting out of Canteen of Women University, Swabi. Tender No.WUS/Proc/2025-26/1.

With reference to the invited tender for the “Award of Contract for Renting out of Canteen of Women University, Swabi”. Tender No.WUS/Proc/2025-26/1, Sealed financial bid of the below qualified firm bidders was opened in the presence of representative of firm/bidder.

1. Hassan Enterprises
2. Palu Enterprises.

All the Committee members thoroughly checked the financial bids of the above firms/bidders. The financial bid of Hassan enterprises rejected by the Committee due to non-submission of 2% earnest money (CDR) with financial bid.

The financial bid of Palu enterprises being the qualified bidder for the tender was opened by the Committee. As per bid solicitation documents the marks weightage for technical bid was (70) and for Financial bid it was (30). The Total marks = Technical (70) +Financial (30) = 100.

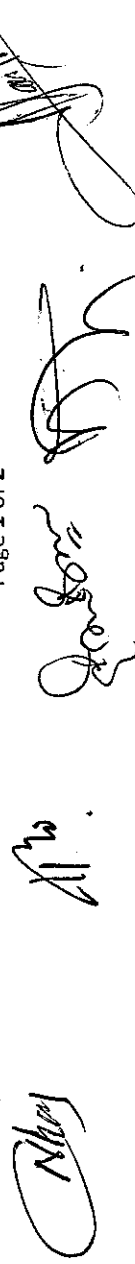
The qualifying marks in the technical bid was 60%.

Palu enterprises quoted rate for food items was as per market rates. The quoted rent of Palu enterprises was 150,000/ per month.

Detail of the total Marks of Palu enterprises along with Committee remarks is given below;

S. No	Name of Firm Bidder	Obtained Marks in Technical Bid out of (70)	Obtained Marks in Financial Bid out of (30)	Total Obtained Marks (Financial+ Technical)	Quoted Rent per month	Committee Remarks
01	Palu Enterprises	47.5	30	77.5	150,000/- Per Month	Single Bidder/Best evaluated bidder

All the Committee members recommended Palu Enterprises for the award of Contract for renting out of Canteen at Women University, Swabi. The committee decided that final bid evaluation of the tender i-e the “Award of Contract for Renting out of Canteen of Women University, Swabi”. Tender No.WUS/Proc/2025-26/1, shall be uploaded on University and authority website, after ten (10) days of uploading if no grievance submitted by the bidder who participated in the tender then contract shall be awarded to Palu Enterprises. After signing of Contract deployment order shall be issued to Palu Enterprises for proper arrangement of Cooking utensils and staff for running of Canteen within a month. Performance guarantee shall be submitted by Palu enterprises equal to One month rent in advance.

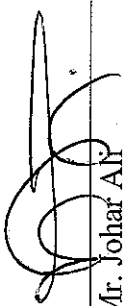


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Recommendation: The Committee unanimously recommended the award of contract to Palu Enterprises being the best evaluated bidder for the award of Contract for renting out of Canteen at Women University, Swabi. The committee decided that final bid evaluation of the tender is the **“Award of Contract for Renting out of Canteen of Women University, Swabi”**. Tender No. **WUS/Proc/2025-26/1**, shall be uploaded on University and authority website, after ten (10) days of uploading if no grievance submitted by the bidder who participated in the tender then contract shall be awarded to Palu Enterprises. After signing of Contract Deployment Order shall be issued to Palu Enterprises for proper arrangement of Cooking utensils and staff for running of Canteen within a month. Performance guarantee shall be submitted by Palu enterprises equal to One month rent in advance.

The meeting ended with vote of thanks from and to the Chair.


Engr. Muhammad Aamir


Mr. Johar Ali


Procurement Officer/Secretary CPC

Mr. Abdul Sami


Mr. Muhammad Hussain

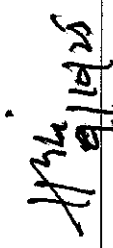
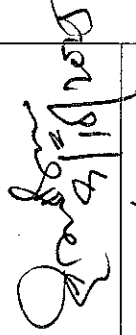
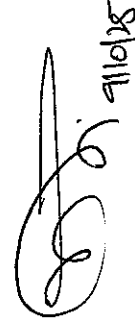

Vice Chancellor

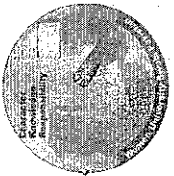
Submitted for approval, Please

Women University Swabi

Attendance Sheet for the 114th Meeting. of Central Purchase Committee, Women University, Swabi

Date:09/10/2025

S. No	Name	Designation	Signature
1	Mr. Muhammad Hussain	Treasurer/Convener CPC	 9/10/25
2	Engr. Muhammad Aamir	Deputy Director Welfare Deputy Treasurer/Incharge Transport Section	 9/10/2025
3	Mr. Abdul Sami	Assistant Director P & D	 9/10/2025
4	Mr. Johar Ali	Assistant Director IT	 9/10/25
4	Noor Ul Ghani	Procurement Officer /Secretary CPC	



WOMEN UNIVERSITY,
SWABI

OFFICE OF
THE
PROCUREMENT OFFICER

No.WUS/Pro/CIR/2025/109

Dated: 09-10-2025

Circular

All Members of the Central Purchase Committee is hereby informed that 114th Meetings of the Central Purchase Committee, Women University, Swabi has been scheduled to be held on Thursday 09/10/2025 at 11:00 am in the Committee room, Main Campus, Women University Swabi.

The Following Members are hereby requested to make it convenient to attend the meeting as per above schedule, please;

1. Treasurer
2. Deputy Director Works
3. Director P & D (Nominee)
4. Assistant Director IT
5. Procurement Officer

Convener
Member
Member
Member
Member/Secretary

6.

Agenda item 01: Opening of Financial Bid for the Award of Contract for Renting out Canteen of
Women University, Swabi.


Procurement Officer/Secretary CPC

Copy to:

1. All Members of the Committee
2. P/S to Vice Chancellor
3. PA to Registrar
4. Office File

Women University Swabi

Attendance Sheet of firms/Bidders for Financial Bid opening for the award of Contract for renting out of Canteen of Women University, Swabi.

Date:09/10/2025

S. No	Name of Bidder/ Representative	Name of Organization	Cell No.	Designation	Signature
1	Zahoor Ahmad	Palu Enterprises	0334-9124 190.	Director	Zahoor
2	ASH Islam	Hassan Enterprises	0334-9985 620	Director	ASH
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